

RECORD OF PROCEEDINGS
REGULAR MEETING
AUGUST 11, 2025

The Bath Township Board of Trustees met in the Trustee Meeting Room on August 11, 2025 at 6:30pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich convened the meeting. Trustees present were Mr. Sean Gaffney, Mrs. Elaina Goodrich, and Mrs. Sharon Troike.

CALL TO ORDER

Mrs. Goodrich called the meeting to order at 6:30pm.

PLEDGE OF ALLEGIANCE

Mrs. Goodrich requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Goodrich welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Goodrich requested, and **Mr. Gaffney moved to approve the agenda. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

FISCAL OFFICER LAURA TUTTLE

1. Fiscal Officer Tuttle recommended, and **Mrs. Troike moved to approve regular purchase orders 2025-01042 through 2025-01064 and payments in the amount of \$141,346.47.**

Included in the payments are the following:

- \$19,623.04 to Kenworth of Richfield for vehicle repair (Service)
- \$63,620.00 to Meyer Design for playground repairs and enhancements (Parks)
- \$23,920.40 to Peninsula Architects for design and engineering services (Admin)

Mr. Gaffney seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **Aye**

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

MOTION PASSED

1. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve meeting minutes for the 3/3/25, 3/10/25, and 4/14/25 Board of Trustees Special Meetings. Mrs. Troike seconded the motion, All Ayes. Motion passed 3-0.**
2. Fiscal Officer Tuttle recommended, and **Mrs. Troike moved to approve meeting minutes for the 6/16/25 and 6/30/25 Board of Trustees Regular Meetings. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Fiscal Officer Tuttle stated the correspondence log is available for public view.

POLICE CHIEF VITO F. SINOPOLI

Report

Chief Sinopoli presented the July report for the Police Department.

No Recommendations

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ASSISTANT FIRE CHIEF JOHN RODRIGUEZ

Report

Assistant Chief Rodriguez presented the July report for the Fire Department. A copy of the report is attached to these minutes.

No Recommendations

SERVICE DIRECTOR CAINE COLLINS

Report

Service Director Collins presented the July report for the Service Department. A copy of the report is attached to these minutes.

Recommendations

1. Service Director Collins recommended, and **Mr. Gaffney moved to accept the resignations from the following seasonal employees: Joshua Guthrie (July 31), Dillon Carlquist (August 8), and Zachary Zimmerman (August 8). Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
2. Service Director Collins recommended, and **Mrs. Troike moved to contract with Jenco Construction for miscellaneous concrete repair work not to exceed \$20,000.00. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

CAINE COLLINS (ON BEHALF OF PARKS DIRECTOR JEFF FRANCE)

Report

Mr. Collins presented the July report for the Parks Department. A copy of the report is attached to these minutes.

No Recommendations

PLANNING DIRECTOR / ZONING INSPECTOR WILLAM FUNK

Report

Planning Director/Zoning Inspector Funk presented the July report. A copy of the report is attached to these minutes.

No Recommendations

ADMINISTRATOR VITO F. SINOPOLI

Report

Administrator Sinopoli presented the July report. A copy of the report is attached to these minutes.

Recommendations

1. Administrator Sinopoli recommended, and **Mr. Gaffney moved to enter into a pass-through agreement with the Ohio Department of Natural Resources confirming the award of a \$200,000 state capital grant to Bath Township for barn improvements at the North Fork Preserve. Mrs. Troike seconded the motion, All Ayes, motion passed 3-0.**

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

FUTURE TRUSTEE MEETINGS AND EVENTS

Discover Bath Barns	August 12, 2025, 5pm	Trustee Meeting Room
Water and Sewer District Board	August 18, 2025, 6pm	Trustee Conference Room
Board of Zoning Appeals	August 19, 2025, 7pm	Trustee Meeting Room
Board of Trustees Meeting	August 25, 2025, 4pm	Trustee Meeting Room
Discover Tour: Ira Valley 1810-1910	September 7, 2025, 1pm	Hale Farm and Village parking lot
Appearance Review Commission	September 8, 2025, 5pm	Trustee Meeting Room

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Board of Trustees Meeting	September 8, 2025, 6:30pm	Trustee Meeting Room
Heritage Corridors of Bath	September 10, 2025, 4:30pm	Trustee Conference Room
Zoning Commission	September 11, 2025, 6pm	Trustee Meeting Room

CITIZENS' COMMENTS

James McClellan, VP of Bath Business Association, shared information on the Annual Road Rally, to be held on the 21st from 3-5pm, in conjunction with the Bath Historical Society's Ice Cream Social.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:07pm.

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Elaina E. Goodrich, President
Bath Township Board of Trustees

Sharon A. Troike, Vice President
Bath Township Board of Trustees

Sean F. Gaffney
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: August 11, 2025
Bath Township Board of Trustees

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BATH PARKS DIRECTOR Jeff France

AGENDA FOR THE TRUSTEE MEETING 8.11.25

General Park Information:

For the month of July, park personnel checked and inspected all the trails, performed routine inspections on the playgrounds, performed general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs. Crews also rehabbed and painted all park entrance signs.

Bath Baseball Park:

For the month of July, the ballfields were playable 84% of the time. Records show there was precipitation on 7 days in July, with an approximate total of 3.67 inches.

Bath Community Park:

The first phase of the playground project is complete, and the playground is open.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

The Township has installed a new kayak launch that will be open to the public for the months of June through September. This launch can be used for kayaking, canoes, and paddleboards. The use of life jackets is required, and the public is asked to follow the rules that are posted at the Bath Nature Preserve observation deck.

North Fork Preserve of Bath:

There was a bench dedication held for Alan Garner during the park board meeting on July 17th. I would like to thank all those who attended.

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SERVICE DIRECTOR Caine Collins

AGENDA FOR THE TRUSTEE MEETING 8.11.2025

Buildings and Grounds:

No new business to report.

Roads:

Service Crew Monthly Report for July

Resident Service Requests received: 29

Resident Service Requests resolved: 45

Township Service Requests received: 9

Township Service Requests resolved: 7

Right of Way Permits: 2 Utility & 2 Residential

Drive Culverts: 7

Catch Basins: 2

Linear Feet of Ditching: 634'

Approx Tons of Asphalt Used: 163.81

Miscellaneous:

Vehicle Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, and Burial Assistance; Roadway Tree Trimming and Removal; Roadside Mowing; Dead Animal Removal from Township Roadways; Installation and Repairs of Address Markers and Street Signs/Posts; Pothole Patching; Road Repairs; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Requests and Restorations; Roadside Sign Removal; and Emptying the Organic Recycle Trailer.

Training:

Summit County Safety County Monthly Meeting “Homeland Security Critical Infrastructure” – Caine Collins

Cemetery Burials:

Moore’s Chapel: 3 Full Burials



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William Funk Planning Director/Zoning Inspector

Date: August 7, 2025

Re: Zoning Report for the month of July

Permits

During the month 9 zoning permits were issued in the following categories:

- Accessory Structure 4
- Fence 2
- Residential Addition 1
- Swimming Pool 1
- Sign 1

Zoning Commission

July 17, 2025, Zoning Commission work session:

- The Zoning Commission held a work session to discuss the proposed Ghent Interchange Overlay District. Ryan Smalley of Envision gave a presentation to the commission and outlined a sample site plan for how the area could be developed. The commission also reviewed public comments from the hearing and discussed modifications to the draft language.

Appearance Review Commission

July 7, 2025, the Appearance Review Commission reviewed the following cases:

- ARC 25-13, Meg Schofield of Innovative Title, recommended to approve the proposed panel modification on the existing monument sign for Hobson, Rasnick, Fox & Kolligian at 275 Springside Dr., located in the B-3 Business District.
- ARC 25-14, Gary Neola of Cornerstone Architects, recommended to approve the building elevations for Spark by Hilton and Hyde Park Prime at 4073 Medina Rd., located in the B-3 Business District.

Board of Zoning Appeals

July 15, 2025, the Board of Zoning Appeals heard the following cases:

- BZA 25-12, Beth and Duncan Myers, approved a variance for a reduction in the side yard setback for a new residence at 4158 Everett Rd., located in the R-2 Residential District.
- BZA 25-13, 308 Cleve Mass LLC, approved a conditional use request for roof mounted solar panels at 308 N. Cleveland Massillon Rd., located in the B-3 Business District.
- BZA 25-14, Mathew and Susan Cunningham, approved a variance to exceed the permitted area for an accessory structure at 1339 N. Medina Line Rd., located in the R-2 Residential District.
- BZA 25-15, Dave Koontz of the Summit County Surface Water Management District, tabled a variance request to encroach upon the riparian setback for a stormwater management facility on N. Hametown Rd., located in the R-2 Residential District.
- BZA 25-16, Pat Horsburgh, tabled a variance request to exceed the permitted height of a privacy fence at 4081 Derrwood Dr., located in the R-2 Residential District.

Solid Waste

- New Customers 18
- Vacation Customers 16
- Total Customers 3,434

Miscellaneous

- Bath Township is seeking volunteers to serve on the Comprehensive Plan Implementation Committee (CPIC)

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To: Board of Trustees

From: Vito F. Sinopoli, Township Administrator

Date: August 11, 2025

Re: Administrator's Report – 8/11/25

REPORT:

- On Saturday, August 9, the Akron Beacon Journal incorrectly reported that Bath Township would have a renewal levy on the ballot for police services. Bath Township does not have any ballot issues this November. The information has been corrected in the online version of the article on the beaconjournal.com website.
- Bath Township will be hosting a free guided Discover Tour on Sunday September 7th at 1 pm. The tour will cover the history of the Ira Valley from 1810-1910. The tour encompasses Hale Farm with characterization by C.O. Hale, Hammond-Cranz Farm by Nettie Cranx, Ira Cemetery by sisters Eleanor Hammond and Phebe Hawkins, and the Wetmore Farm by Ralph Wetmore. From there, Edwin and Roxana Howe will meet you on the trail to Indigo Lake and discuss transportation changes over 100 years from oxen-driven wagons, to canal boats, to the opening of the railroad. The tour ends with a grand vista of Howe Meadow and Indigo Lake at the train station. There will be 3 tour options to select from including hiking, biking, or hayride. Participants are encouraged to register early at bathtownship.recdesk.com.